



<b>Job Title:</b>	<b>Sr. Accountant</b>	<b>Contact:</b>	Denise Pettley
<b>Department/Group:</b>	Accounting	<b>Location:</b>	385 N 700 W, NSL UT 84054
<b>Level/Salary Range:</b>	\$70,000 - \$85,000, BOE	<b>Position Type:</b>	Full-time
<b>Date posted:</b>	02/12/2025	<b>Posting Expires:</b>	<a href="#">Click here to enter a date.</a>

**JOB DESCRIPTION**

WE ARE CURRENTLY SEEKING A SELF-STARTING, DETAIL ORIENTED Sr. ACCOUNTANT TO JOIN OUR TEAM. OUR IDEAL CANDIDATE LOVES ACCOUNT RECONCILIATIONS, PASSING FINANCIAL AUDITS, AND WORKING IN A BLUE-COLLAR INDUSTRY WITH GREAT PEOPLE. REVOLUTION MACHINE TOOLS IS A DYNAMIC AND RAPIDLY GROWING MACHINE TOOL COMPANY COMMITTED TO DELIVERING EXCEPTIONAL MACHINES, SERVICE, AND PARTS TO OUR CUSTOMERS. JOIN OUR TEAM AND BE A PART OF A THRIVING ORGANIZATION THAT VALUES ITS EMPLOYEES AND FOSTERS A POSITIVE WORKING ENVIRONMENT

**RESPONSIBILITIES**

THE ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Ensure timely and accurate entry of daily transactions into the company accounting system.
- Perform weekly bank account reconciliations and coordinate with team to resolve discrepancies.
- Responsible for fixed asset depreciation schedules, posting accurate depreciation expenses, and overseeing quarterly fixed asset audits
- Oversee inventory control processes including machine and parts inventory audits and reconciliations.
- Insure monthly reconciliation of customer deposit and vendor prepayment accounts.
- Prepare and post journal entries including revenue adjustments, cost accruals, labor reclasses, payroll and ensure all postings to the general ledger are accurate and appropriate.
- Support a 5-day month-end close process that includes balance sheet account reconciliations.
- Support a 10-day quarter and year-end close process.
- Support external audit and tax requirements, providing schedules, account reconciliations and supporting documentation.
- Maintain general ledger and assist with preparing financial statements in accordance with GAAP
- Prepare ad hoc reports and accounting data-analysis as requested.
- Assist with filing of tax forms with federal, state, and local government agencies.
- Assist with month-end financial analysis and review.
- Other accounting duties as assigned.

**QUALIFICATIONS**

- 5+ years of progressive experience in accounting positions **OR** 3+ years of progressive experience in strictly accounting roles and a bachelor’s degree in accounting or finance.
- Top tier computer skills, especially mastery of Excel including Pivot Tables and ability to manipulate and analyze large sets of data.
- Ability to work independently to meet agreed upon deadlines.
- Highly organized with the ability to manage 2-3 projects at a time.
- Team player that can collaborate with other teams in the organization.



- Firm knowledge of US GAAP standards and ability to research changes in GAAP standards.
- Strong ethics and respect for the handling of confidential information.
- Strong attention to detail with emphasis on meeting deadlines.
- Strong communication skills both oral and written
- Cost accounting ideal but not required (e.g. standard costing, labor and overhead allocations)
- Ability to work independently to meet agreed upon deadlines.
- Ability to effectively manage time.

**ADDITIONAL INFORMATION**

Revolution Machine Tools (RMT) offers medical benefits, a 401K with company match, and significant growth opportunities. We are looking for highly organized, driven individuals who thrive in a collaborative team environment and will provide quality service to both internal and external customers.

Pay rate is negotiable based on experience.

Check us out at <http://www.rmtus.com>

Last Updated By:	Scott	Date/Time:	02/12/2025
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